# Spanish II—Basic Information & Expectations

**Oakland High School**

**Señor Mann, Room E8**

**Website: mrmannspanclass.weebly.com**

**Email:** [mannw@rcschools.net](mailto:mannw@rcschools.net)

Needed Supplies

1. Writing utensils—ONLY black or blue ink pens or pencils for assignments
2. Highlighters (blue, red, orange, yellow, and green…to use throughout the school year)
3. 3 ring binder and loose leaf paper
4. Note/index cards (to make flashcards for vocabulary review throughout the entire year)
5. **Recommended** supply for home—Spanish/English Dictionary & 501 Spanish Verbs book

Textbook Our textbook is *¡Qué chévere!* We will be using class sets of the textbooks this year. If you need to check a book out, you may. Also our textbook is available online (more info to come). Your Spanish binder, paper, and writing utensils, should be with you every day when you come to class.

**Student Expectations**

1. Be **respectful** of **everyone** and **everything**.
2. Be on **TIME!** On time means in the **room** and in **your seat** before the bell rings. Failure to be in your seat will result in a tardy and subsequent punishment according to the rules of OHS.
3. You must use our class **Hall Pass** if you need to leave class in only the cases of **EXTREME EMERGENCIES**! In regards to this, there is a **15 minute rule**. You may not leave class within the first 15 minutes of class or during the last 15 minutes of class. NO EXCEPTIONS. Also you must ask to leave in Spanish (a handout will be provided to assist you with this).
4. No food, drinks, or candy in class. The only exceptions are gum and/or water (which may be taken away if students leave water bottles or gum in inappropriate places). The following consequences will result from breaking this rule. **Each time** the **item** will **be thrown away**…no questions asked! 1st offense-Verbal Warning, 2nd offense-Verbal Warning, 3rd offense- Parent Contact (administrative notification if rule is persistently broken).
5. Brushing of hair and putting on make-up, chap-stick, lip gloss, lipstick, etc. should not occur in any academic classroom (exception would be drama/acting/etc.). Take care of any grooming **before entering** my classroom.
6. My classroom is **not a basketball** **court**. If you shoot for the garbage can and miss, you will pay a quarter into our classroom recreational funds and/or you will sweep the entire classroom floor. The aforementioned consequences also apply in cases of **“horse-playing”**.
7. No cell phones, iPods, MP3 players, smart watches, or other electronic devices allowed **in my classroom**. If I **see** or **hear** one, you will be written up and referred to your administrator. Please place them on silent and have them hidden (securely placed in your pockets, back packs, etc.) **before** you walk through the doorway of my classroom (not as you’re walking in, not while you’re at your desk, etc.). The other alternative is to place your electronic devices into a specified area of the classroom. This is **NONNEGOTIABLE**! The **ONLY** exception to this rule will be when we use cell phones and electronic devices for educational purposes (cultural projects, online surveys, etc.).
8. **No hats/ no hoods!** I don’t want to see hats on your head, next to your desk, beside your desk, or anywhere stashed in the classroom. Also, don’t wear hoods indoors!
9. It is expected that all work you complete for this course is your own. You are expected to include appropriate citations (when applicable) in all of your work for this course. The school policy for **academic misconduct** will be followed. Do not use online translators! I can tell the difference between your work and that of an online translator. Be sure that you put forth the best effort that you possibly can to get whatever writing assignment completed.
10. If you are absent, **you are responsible** for getting your make up work. After you return from being absent, if you are missing a vocabulary/grammar handout, or a song you need to check the designated trays for a copy. If you are missing written notes, please copy from a classmate who you trust has taken great notes.
11. All papers must have a **full heading**. This means: first and last name, date, and class period. Papers without the proper heading will lose points (-5) for failing to follow directions.
12. All rules for OHS and the Rutherford County School System Code of Behavior apply in my classroom.

**-OHS World Language Grading Policy 2018-19**· Grading scales will be set up as **70% Performance & 30% Classwork/Miscellaneous**  
o Performance: Based on standards and objectives which include a variety of quizzes, tests, benchmarks, presentations, speaking assessments, major essays, and/or major projects.   
o Classwork/Miscellaneous: Simple projects/assignments (songs, plays, model), notebook (portfolio, collection of articles, summary of news from Spanish speaking world, etc.) writing (poems, short essays, critiques), class work (class activities, worksheets), homework, and participation. Students will have opportunities to choose the method through which they demonstrate proficiency.  
\*Special Note  
Performing poorly on assessments can be a reason for a re-do per the teacher’s discretion. Teacher may also choose to assign extra credit as he wishes.

**-Homework Policy**10 pts later per day for unexcused absences up to 50% credit. HW will not be accepted after 5 consecutive school days (no matter if it is an even or odd block day or a straight seven class period day).   
**-Quiz and Test Retakes**Students may retake major quizzes or tests at the teacher’s discretion.   
**Miscellaneous**

If you are having difficulty in class or have any questions, please come talk with me or visit my webpage for useful online resources. Some of these resources include the following websites:

[www.studyspanish.com](http://www.studyspanish.com)

[www.quizlet.com](http://www.quizlet.com)

[www.spaleon.com](http://www.spaleon.com)

[www.avancemos.conjuguemos.com](http://www.avancemos.conjuguemos.com)

[www.conjuguemos.com](http://www.conjuguemos.com)

**By signing below, I hereby state that I understand the** basic information and expectations **as presented by Mr. Mann and I am aware that my failure to follow these will be addressed accordingly.**

Student’s Name (please print):

Students Signature: Date:

\**This student signed copy will appear in Mr. Mann’s Student files and can be used in parent conferences or with school administration*

Parent’s Name (please print):

**Parent Signature: Date:**

**Parent Email** (that you check regularly):

**Contact Number:**

**Alternate Number:**

**Preferred Mode of Communication** (please circle): Email Contact Number Alternate Number